

MegaColor will be supplying you with a CD containing files that can be used for storage, reproduction or internal use. However, due to the wide variety of formats available, we need some information from you so that we may provide you with exactly what you need.

- **THIS FORM MUST BE FILLED OUT COMPLETELY IN ORDER TO EXPEDITE YOUR ORDER** •

Your Company Name: _____

Attention: _____

Pick Up Job#: _____

New Job #: _____

Date: _____

ALL HIGH RESOLUTION PRODUCTION FILES

- These images will be returned to MegaColor to be used in MegaColor's final print production

Note: You must have Photoshop or Photopaint in order to use these files.

- All original high resolution MegaColor files used to create this job: includes **Images, Fonts, Logos and QuarkXPress/InDesign page layout documents.**

This choice may incur additional charges. You must have QuarkXPress or InDesign, Illustrator and Photoshop in order to use these files.

IMAGES ONLY

COLOR MODE: CMYK RGB (Web format) • FORMAT: JPG (Web format) GIF (Web format) EPS TIF

Image Conversion at 300 dpi - no text (*hi-res files*)

Image Conversion at 150 dpi - no text (*lo-res files*)

Image Conversion at 72 dpi - no text (*lo-res files*)

Are you requesting any silo'd images? Yes No • If yes, do you want the backgrounds knocked out? Yes No

CONVERTED SINGLE PAGE SNAP SHOTS

Chargeable per page, per image or by the time needed to convert these files.

- LOW-RES Images with Text** *Single file snapshots at 150 dpi with text*

Individual (*non-editable*) images of your catalog page(s) composed with Images and Text, at 150dpi resolution. These files may be used on the Web or sent via E-mail.

COLOR MODE: CMYK RGB (Web format) • FORMAT: JPG (Web format) GIF (Web format) EPS TIF

- HIGH-RES Images with Text** *Single file snapshots at 300 dpi with text*

Individual (*non-editable*) images of your catalog page(s) composed with Images and Text, at 300dpi resolution.

COLOR MODE: CMYK RGB (Web format) • FORMAT: JPG EPS TIF

PDF FILES

Converts all of the final page(s) to a single or individual page(s) (*non-editable*) PDF file. Use of this file format requires **FREE Adobe Acrobat Reader** for viewing.

PLEASE CHOOSE: 300 dpi 150 dpi 72 dpi

Special Instructions: _____
